Borough of West Middletown
18 West Main Street
P.O. Box 95
West Middletown, PA 15379
412-997-6668

BUSINESS MEETING AGENDA
MONDAY, NOVEMBER 09, 2026

Civility at the Borough meetings is encouraged. The Borough will not tolerate uncivility during the meetings, outside the Borough building or on Borough property.

Pledge of Allegiance:

Roll Call:

Louis Muth _____ Fred Clark _____ Shantel Lesnock _____
Kevin Andrews _____ Joseph Umphrey _____ Robert Johnson _____
Dennis Makel _____ Engineering Rep _____ Andrea White _____

Public Comments:

- Stacey – Community Outreach for Washington County Human Services.

Minutes:

- **Discussion and Motion** to accept the minutes of October 19, 2026, Council's regular monthly business meetings.
  Motion: _____ Second: _____
  Vote:
  Andrews_____ Clark_____ Lesnock _____ Johnson_____ J. Umphrey_____

Engineer Report / Zoning and Code Enforcement:

- DCNR Grant #BRC-SC-30-216.P1 Park Rehabilitation and Accessibility Project ($97,500.00)
  LSA Contract # C000083461 ($67,600.00)
  The Borough is waiting to receive funds to pay contractors.
- Redevelopment Authority Community Development Block Grant (CDBG) Sidewalks
  The PennDOT HOP permit for the 2024 CDBG Sidewalk project is expected to be received and will be good for 1 year. Due to the season, the Redevelopment Authority is not going to bid the project out until around February 2027 to hopefully get construction done in early Spring.
- DCED LSA: Statewide grant Park Sidewalk Connection Project, Contract C000097110 (Grant Total $86,836)
  Grant of Easements have been sent out to property owners to sign.
- Flooding and Drainage Issues around 30 West Main Street

- West Middletown Park Utility Service Upgrade – American 250 / American Spirit Grant Program – West Middletown Borough Park Recreation Enhancement Project
  The Borough is waiting to receive funds to pay contractors. A Grant Payment Request was made to the County in the amount of $25,000.00
- County and State LSA Grant opportunities.
  The Borough would like to apply for a new Borough Building.

Code Enforcement:

- 52, 56 and 38 East Main Street – Property Maintenance
  A notice was sent certified and non-certified to the property owner. We received a letter from the property owner's attorney. A reinspection is scheduled for the property. Violations remain. Citation packet sent to the solicitor. Citation packet sent to the magistrate. Awaiting plea. The hearing was scheduled for October 21, 2026.
- 12 East Main Street – Violations / Demo - Ongoing
- 83 East Main Street – RACW Demolition
  The demolition is complete.

Road Report:

Financial Report: File for review by Auditor

- Financial Reports – Council review and will file for review by the Auditors
- Bank Reconciliations: Council review
- Time Sheets – Council review
- Bills: Council review of bill lists as presented
- **Discussion and Motion** to pay the bills to be found true and correct.
  Motion: _____ Second: _____
  Vote:
  Andrews_____Clark_____Lesnock _____Johnson_____J. Umphrey_____

- 2027 Budget
- **Discussion and Motion** to adopt the proposed 2027 budget as presented and publish a notice stating that the proposed budget is available for public inspection.
  Motion: _____ Second: _____
  Vote:
  Andrews_____Clark_____Lesnock _____Johnson_____J. Umphrey_____

- 2026 Annual Financial Audit – Certified Public Accountant
- **Discussion and Motion** to advertise the borough's intent to appoint a certified public accountant to perform the 2026 annual audit in place of the elected auditors.
  Motion: _____ Second: _____
  Vote:
  Andrews_____Clark_____Lesnock _____Johnson_____J. Umphrey_____

- West Middletown Borough Real Estate Tax Rate for 2027:
  Currently the tax rate for General Purposes is set at .8474 mills.
- **Discussion and Motion** to adopt a Resolution of the Borough of West Middletown, County of Washington, Pennsylvania fixing the tax rate for the year 2027 for General Purposes at __mills, the discount rate and penalty rate remaining the same.
  Motion: _____ Second: _____
  Vote: Kearns _____ Rush _____ Miller _____

- West Middletown Borough Per Capita Tax Rate for 2027:
  Currently the tax rate for Per Capita Tax is set at (five dollars) ($5.00) per resident.
- **Discussion and Motion** to adopt a Resolution of the Borough of West Middletown, County of Washington, Pennsylvania fixing the township Per Capita Tax to remain at five dollars ($5.00) per resident for the fiscal year 2027.
  Motion: _____ Second: _____
  Vote: Kearns _____ Rush _____ Miller _____

- West Middletown Borough Realty Transfer Tax:
  Currently the Realty Transfer Tax rate is set at one percent (1%) on all transfers of realty within West Middletown Borough.
- **Discussion and Motion** to adopt a Resolution of the West Middletown Borough, County of Washington, Pennsylvania fixing the township Real Estate Transfer tax to remain at one percent (1%) on all transfers of realty within West Middletown Borough for the fiscal year 2027.
  Motion: _____ Second: _____
  Vote: Kearns _____ Rush _____ Miller _____

- West Middletown Borough EIT Tax rates for 2027:
- **Discussion and Motion** to adopt a Resolution of the West Middletown Borough, County of Washington, Pennsylvania fixing the township Earned Income Tax (EIT) for Residents to remain at one half of one percent (.5%) and 1 (one) percent for Nonresidents upon earned income persons and/or working within Hopewell Township for the fiscal year 2027.
  Motion: _____ Second: _____
  Vote: Kearns _____ Rush _____ Miller _____

- 2027 Reorganization Meeting:
- **Discussion and Motion** to advertise the West Middletown Borough Annual Reorganization Meeting for the first Monday in January 2027, at 4:30 p.m. followed by the first Regular Township Meeting at 5:00 p.m.
  Motion: _____ Second: _____
  Vote: Kearns _____ Rush _____ Miller _____

Solicitors' Report:

- Easements - Status
- Property Violations – Status

Correspondence review and discussion:

Old Business:

New Business:

- The next Borough Meeting will be held on Monday, December 14, 2026, at 5:00 p.m.

- **Discussion and Motion** if there is a need to amend the agenda to discuss items not on the current agenda.

Adjournment:

- **Discussion and Motion** to adjourn the meeting at p.m.
  Motion: _____ Second: _____
  Vote:
  Andrews_____Clark_____Lesnock _____Johnson_____J. Umphrey_____